

**Hernando County School Board
Florida**

FLSA: Non-Exempt, Union

INDOOR AIR QUALITY TECHNICIAN II

Required Qualifications:

- High school diploma or General Education Diploma (GED)
- Minimum of three (3) years of progressively responsible experience in the identification, coordination and remediation of air quality concerns
- Completion of four (4) hours of classroom instruction in blueprint reading from an approved Hernando County School Board trainer
- Completion of two (2) hours of classroom instruction on general construction techniques from an approved Hernando County School Board trainer
- Must have a valid Florida driver's license
- Must possess knowledge and skills in mold abatement procedures
- Must possess knowledge of occupation hazards and necessary safety precautions
- Must possess knowledge of chain link fencing installation and repair
- Must possess knowledge of HVAC equipment, ductwork and air flow requirements
- Must possess skill in the use of hand and power tools required to perform various maintenance and repair tasks
- Ability to keep detailed records and reports on work performed
- Must have ability to exert physical demands which may involve heavy lifting, carrying, pushing and pulling of objects and materials
- Must have the ability to climb and handle extension ladders

Performance Responsibilities:

- Assist Tech III with coordination all chain link fencing repairs and installation
- Assist Tech III with coordination all marquee and major signage repairs and installation
- Assist with investigation of all indoor air related problems
- Perform all indoor air quality testing that is required
- Complete mold abatement projects as directed
- Determine and measure HVAC air flow requirements
- Repair or modify HVAC ductwork
- Clean and encapsulate fiberglass duct
- Inspect and evaluate general condition of air handlers
- Clean air handlers, squirrel cages, fans, coils, drain pans and insulation as required for indoor air quality
- Monitor room air temperature and humidity
- Read and interpret indoor air quality laboratory test reports
- Schedule and coordinate all HVAC filter replacements
- Inventory and order air filters as necessary
- Inventory, remove and replace acoustical ceiling tile as required

- Order ceiling tile as required
- Supervise and direct Indoor Air Quality Tech I employees
- Sustain focus and attention to detail
- Perform other duties as assigned by the Manager of Environmental Services and/or designee

Physical Demands:

Exerting up to 100 pounds of force occasionally and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force regularly or as needed to move objects

Reports to:

Reports directly to the Manager of Environmental Services and/or designee

Evaluation:

Annual evaluation done by the Manager of Environmental Services and/or designee

Terms of Employment:

12-month employment

Salary:

Salary based upon approved salary schedule - Noninstructional Level V

Job Code:

81050

Board Approved: 07/29/08

Revised: 01/20/09, 03/03/09, 05/17/11, 06/10/14, 7/6/2015, 06/25/19